



COMMUNITY DEVELOPMENT DIVISION FREDERICK COUNTY, MARYLAND

Department of Permits and Inspections

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TTY: Use Maryland Relay Service

Targeted Fee Schedule Changes Effective July 1, 2011

BUILDING PERMITS

New Dwelling Permits

- The Zoning review fee has been reduced from \$87.00 to \$65.00.
- The Driveway fee will not change, *however*, a Driveway Permit and fee will no longer be applicable for entrances off of a “closed section” (curb and gutter) street.
- The Building fees for all types of dwelling units have been reduced. Please refer to revised fee calculation sheet or fee schedule.
- The Impact fees are NOT changing.

Residential Uses

- The Zoning review fee has been reduced from \$52.00 to \$40.00.
- The Minimum Building fee has been reduced from \$55.00 to \$45.00.
- The Building fee for an addition has been reduced. The fee was calculated at \$219.00 plus \$0.21/SF, and will now be a flat fee based upon a square footage tier:
 - 500 SF or less: \$200.00
 - 501 SF to 1500 SF: \$300.00
 - More than 1500 SF: \$400.00
- The Building fee for a garage or pole building has been reduced from \$164.00 plus \$0.21/SF to a flat fee of \$164.00.
- The Building fee for an above ground pool or hot tub has been reduced from \$55.00 to \$45.00.
- The Building fee for Demolition, Tanks, and Minor Building Permits has been reduced from \$55.00 to \$45.00.
- The Building fee for an alteration, such as a basement finish, has been reduced. The fee was calculated at \$82.00 plus \$0.21/SF, and will now be a flat fee based upon a square footage tier:
 - 500 SF or less: \$100.00
 - 501 SF to 1500 SF: \$200.00
 - More than 1500 SF: \$300.00

Non-Residential

- The Zoning review fee of \$215.00 for a principle use has been reduced to \$150.00, and from \$52.00 to \$40.00 for all other non-residential uses.
- The Building fee for Tenant Occupancy, Foundation Only, Demolition, and Tanks, has been reduced from \$55.00 to \$45.00.
- The Building fee for Signs has been reduced from a per sign charge to \$45.00 per permit.
- The \$55.00 Building fee for a Temporary Tent has been eliminated.
- The Minimum plan review fee for Life Safety Code Review has been reduced from \$114.00 to \$110.00.

Targeted Fee Schedule Changes for Building Permits - Continued

Miscellaneous

- The \$28.00 filing fee for all Building Permits has been reduced to \$25.00.
 - The re-inspection fee has been reduced from \$55.00 to \$45.00.
 - The Site Plan Compliance inspection fee of \$330.00 has been reduced to \$200.00, and the \$110.00 fee has been reduced to \$55.00.
 - The fee to extend a Building Permit or Application has been reduced from \$55.00 or \$110.00, based on type, to \$45.00 for any type.
 - Expired permits and applications will now be eligible for a retroactive extension with sufficient justification and the retroactive fee(s).
 - The Revision fees were previously in three categories: Administrative, Applicant Initiated, and Additional Plan Review Charges for revisions that were in direct response to a plan review comment. The fees ranged from \$28.00 to \$110.00 plus \$0.21/SF of revised area, depending upon the application type. Revisions have been simplified to eliminate the categories and there will be one revision fee of \$25.00 for any type of revision.
 - The fee for a Temporary Certificate of Occupancy (Non-Residential only and not exceeding 90 days) has been reduced from \$330.00 to \$100.00.
 - The \$82.00 fee for an Expedited Certificate of Occupancy has been eliminated. Expediting will be done at no extra charge upon request.
 - A Non-Residential Re-application fee has been added to the fee schedule. The fee is 50% of the current permit fee, unless only a final inspection is needed; then a flat rate of \$110.00 applies. Previously, there was no provision for a non-residential re-application and full fees were necessary.
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ZONING CERTIFICATES AND USE PERMITS

- The Zoning Review fee for a Home Occupation use permit has been reduced from \$52.00 to \$40.00.
- The Zoning Review fee for a Zoning Certificate application for a use that does not require a Building Permit (including land uses, agriculture buildings determined to be exempt from the building code, etc.), has been reduced from \$52.00 to \$40.00.